

GRANT WORKSHOP-Constance Albrecht-St Mary's Church-Mar 20, 1996

Attendance: Constance Albrecht, Deanna Epley, LaVeta Botz, Sam Wilsey, Maureen Smolkowski, Kevin Cooper, Joe Garlitz, Ray & Vanetta McVey, Mary Rose Nichols, Ron Brand, Ethel Smith, Jessie McDonald

Agenda: How to write a grant - Constance Albrecht

(1) Positive attitude (2) Team approach (3) Visualize your goal - make a picture & post it (4) Take responsibility - for your piece of work; contracts, agreements, etc. (5) Have ground rules for meeting - an agenda, no side conversation

(1) Definite team or committee plus project coordinator (2) Consensus on project; scope, priority, outcome (3) Explore funding alternatives & strategy - get applications, criteria (4) Decision on legal entity - city, park district - Agreement between RDI and city (entity) in writing (5) Collect stuff on project (6) compare existing information to criteria & requirements in the application. (7) Go for the gaps - find info needed in between (or that info not available at the time) (8) Assign people to do it

Price research is very important to any application. - Have a person/s write a draft - have a committee triple check it - have an alternate person to sign application / Political research - line up people (important) to vote for it - Who's your audience & how do you get to them - get letter from governing entity as to their contribution; 1 day work in kind, etc - Clean and clear, self sustaining; both very important

With several options to apply for we voted to apply for "Park Design and Environmental Assessment" with project manager included - we need to gather expenses work done already from beginning - we chose for WHIP CRACKER, Mary Rose; UMPIRE, Joe Garlitz; Work Group = 2010 group Resources for info are Cindy Whitlock, Forest Svc for Environmental Assessment - Grande Ronde Watershed - Natural Resources - Baggett - Ellen Bishop, Union

(1) We chose City of Elgin as legal business sponsor: can get city's approval to application then Joe can sign for them (2) Mary Rose with work on a written agreement with City (3) Find out how much they're granting

No criteria for application, but then priority are rural with greatest economic impact - what's the extent of this leveraging other funds (private funds) - the degree to which it reflects economic impact locally

Soil Conservation may have study on soil - Hanley Jenkins in Planning Dept may have info on impact on creeks, endangered species, environment - Deanna Epley will check with Baggett for graphic display we once had, in not available she will do a big graphic for verbal presentation

Our next meeting will be Monday April 8th at the School Dist office.

Respectfully submitted by Jessie McDonald, Sec'y

